

CENTRE FOR DISTANCE AND ONLINE EDUCATION

Aligarh Muslim University, Aligarh

Session 2020-21

Diploma in Communicative Skills in English (DCSE)

Oral Communication Skills

(DCE-21)

Total Marks: 25

a) Attempt any two questions.

1. Define language and briefly discuss its properties.
2. Discuss the common barriers to listening.
3. Discuss in detail 5 body language tips for effective speaking.
4. Write a dialogue between two friends discussing how internet played an important role in the lives of people during pandemic.

ASSIGNMENT

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Diploma in Communicative Skills in English (DCSE)

Legal English

(DCE-22)

Total Marks: 25

a) Attempt any two questions.

1. Write down the meaning of the following legal terms-
(a) Convict (b) Leading Question (c) Prima-facie (d) De-facto
(e) a-priori (f) Ab-initio (g) Witness (h) Juvenile (i) Subpoena (j) Plea
2. Use the following in your sentence-
(a) Counsel (b) Bonafide (c) Ambiguous (d) Menace (e) Permit
3. Write a detailed note on 'presentation skills in a legal context'.
4. Bring out the difference between the uses or meanings of the following words-
(a) Approval, Consent, Connivance (b) Agreement, Contract (c) Descendant, Heir
(d) Allusion, Illusion (e) Doubt, Suspect

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Diploma in Communicative Skills in English (DCSE)

Business English

(DCE-23)

Total Marks: 25

a) Attempt any two questions.

1. Make sentences with the following phrases-

- a) Ride the storm
- b) Nose-dive
- c) Fall by the wayside
- d) Type-cast
- e) Hefty Knock

2. Define the following business economic terms-

- (a) Standard of Living (b) Niche Market (c) Aggregate Supply (d) Fiscal
(e) Cost of Living

3. What are the advantages of using proper grammar in effect?

4. Describe the parts of a business letter with the help of the format.

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Diploma in Communicative Skills in English (DCSE)

English for Media Skills

(DCE-24)

Total Marks: 25

a) Attempt any two questions.

1. Define the following terms-

(a) Censorship (b) HTML (c) Stereotypes

(d) Media literacy (e) Convergence

2. How are headlines different from news report? Explain.

3. Write an essay on the language of Art Review.

4. What are the grammatical features of the language of 'headlines'? Discuss with examples.

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Diploma in Communicative Skills in English (DCSE)

Science English

(DCE-25)

Total Marks: 25

a) Attempt any two questions.

1. Discuss specific style in Scientific Writing?
2. Write an essay on any one of the following-
 - a) Pollution
 - b) Global Warming
3. Write down the essentials of a Lab Report.
4. Write a letter to the Municipal Corporation about the problem of bad quality water and asking to supply clean and pollution free water.

ASSIGNMENT